

GOVERNMENT OF ENUGU STATE

ENUGU STATE UNIVERSAL BASIC EDUCATION BOARD INDEPENDENCE LAYOUT, ENUGU

**INVITATION FOR PRE – QUALIFICATION AND TENDER FOR CONSTRUCTION OF CIVIL WORKS
AND SUPPLY OF EDUCATIONAL MATERIALS ESUBEB**

INTRODUCTION

The Enugu State Universal Basic Education Board as part efforts to achieve its mandate and compliance with the requirements of the State Procurement Law 2010 hereby invite interested, competent and reputable contractors with proven experience to indicate their interest and tender for the construction of Civil works and supply of furniture and other educational materials for 4th quarter 2014 to 3rd quarter 2015 and 4th quarter 2015 to 3rd quarter 2016 UBEC/ ENSUBEB intervention projects

SCOPE OF WORKS AND SUPPLIES

(a) Reconstruction of dilapidated Classroom Blocks

(b) Construction of New Classroom Blocks

(c) ECCDE Chairs/Desks

(d) Pupils Lockers/ Seats

(e) Marker Boards

(f) Teachers Desks

(g) Newclime Ceiling Fan

(h) Supply of Toyota Hilux Vans

ELIGIBILITY REQUIREMENTS

(i) Evidence of Certificate of incorporation with Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7:

- (ii) Evidence of Company Income Tax Clearance Certificate for the last three (3) years

- (iii) Evidence of current Pension Compliance Certificate

- (iv) Evidence of current Industrial Trust Fund (ITF) Compliance Certificate

- (v) Evidence of current Nigeria Social Insurance Trust Fund Compliance Certificate (NSTIF)

- (vi) A sworn Affidavit disclosing whether or not any officer of the relevant committees of the ENSUBEB or the Bureau of Public Procurement is a former or present Director, shareholder or has any peculiarly interest in the bidder and to confirm that all information/documents provided in its bid are true and correct in all particulars.

- (vii) Company's audited accounts duly stamped and signed by ANAN/ICANB licensed Auditors for the past three (3) years.

- (viii) Evidence of financial capability by submission of reference from a reputable commercial bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed:

- (ix) Verifiable list of executed jobs (i.e letter of award and certificate of practical job completion etc.)

- (x) Evidence of financial capability/evidence of financial backing/reference from reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed.

- (xi) Company profile with curriculum vitae of key staff to be deployed for the project including copies of their Academic Professional qualifications (in case of construction; COREN, QSRBN, ARCON, CORBON etc);

(xii) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including letters of awards, Valuation Certificate, Job completion Certificates and Photographs of the projects.

(xiii) Evidence of ownership or lease agreement for relevant equipment, machines, tools and workshop were necessary etc (for category A-works projects)

(xiv) All documents for submission must be transmitted with a covering/forwarding letter under the company/Firm's letter head paper bearing among others registration number (RC) as issued by the Corporate Affairs Commission (CAC) contact address (not P.O.Box) telephone number (preferably GSM No) and e-mail address. The Letter head paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(xv) Evidence of Registration with State Ministry of Works and Infrastructure:

(xvi) Evidence of registration with Enugu State Universal Basic Education Board (ENSUBEB)

COLLECTION OF TENDER DOCUMENTS FOR BUILDING AND SUPPLIES

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Director of Planning, Research and Statistics, ENSUBEB on evidence of payment of a non-refundable fee of N50,000.00 per Lot, paid into the Enugu State Pay Direct Account in any Commercial Bank.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, hard copies of the technical and financial bids packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, Put the two sealed envelope together in a bigger sealed envelope addressed to the Executive Chairman, Enugu state Universal Basic Education Board (ENSUBEB) at independence Layout, Enugu State, and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and should be submitted in the designated Tender Box ENSUBEB, not later than **9am on Monday, 4 February, 2019,**

(6) OPENING OF BID

All bids will be opened immediately after the deadline for submission at **10 am on Monday, 4 February, 2019** at ENSUBEB Premises in presence of bidders or their representatives. Please ensure that you sign the Bid Submission Registrar in the office of the Executive Chairman, ENSUBEB at Independence Layout Enugu State. ENSUBEB will not be held liable for misplaced or wrongly submitted bids

(7) GENERAL INFORMATION

(a) Bids must be in English Language signed by an official authorized by the Bidder,

(b) Bids submitted after the deadline for submission would be returned un-Opened

(c) All costs will be borne by the bidders;

(d) Only prequalified bidders at technical evaluation will be contacted at a later date for financial bid opening, while the financial bids of un-successful bidders will be returned unopened;

(e) Only shortlisted firms will be Invited at a later date for collection of Request for Proposals;

(f) ENSUBEB is not bound to prequalify any bidder and the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED

MANAGEMENT

ENSUBEB.